



SARASWATHI NARAYANAN COLLEGE
(Autonomous Institution Affiliated to Madurai Kamaraj University)
(Reaccredited with Grade B^(2.78) by NAAC)
(DST-FIST Funded Institution)
Perungudi, Madurai - 625 022

Internal Quality Assurance Cell (IQAC)
MINUTES OF THE MEETING – 2022 - 2023

Date: 02.09.2022

Venue: Seminar Hall

Agenda

- Organizing student support programmes.
- Arranging free COVID-19 vaccination camp.
- Organizing skill development programmes.
- Conducting FDP on IPR.
- Any other matters.

IQAC meeting was effected on 02.09.2022 at 2.00 p.m. at Seminar Hall to take review of the quality development initiatives and to initiate the new measures to realize quality sustenance.

It has been resolved

- To organise programme on skill development.
- To organise COVID-19 vaccination camp.
- To conduct 55th Convocation Ceremony.
- To observe Wildlife Week.
- NSS to conduct orientation programme for first year volunteers.
- To conduct seminar on IPR.
- To organize medical camp.
- To inspire the Wings of student support programmes to organize socially productive activities.

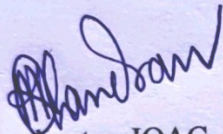
Action Taken

- Digitization of the entry of students' attendance and internal assessment marks has come into effect since the opening of the academic year 2022-2023.
- Additional women staff wash room has come to use at the opening of the academic year.
- Facial biometric added to the digital staff attendance system.
- Hostel facility for boys resumed.
- State level Chess Tournament for School Children organized on 22.07.2022.
- Social Awareness Programme for first year girl students organized on 18.08.2022.
- NSS organized awareness rally on Drug Abuse on 22.08.2022.
- Centre for Archaeological Awareness conducted a seminar on Tradition of Mother - Goddess Worship in Tamil Culture on 23.08.2022.
- Special seminar organized to observe National Sports Day on 30.08.2022.
- Preparation for the submission of AQAR expedited.

Members Present


1. Dr. M. Kannan	Principal	Chairperson
2. Dr. M.R. Chandran	Associate Professor	Coordinator
3. Mr. V. Krishnamoorthy	Industrialist	Member
4. Dr. S.V.Padmavathi	Assistant Professor	Member
5. Dr.S.V.Ganesan	Assistant Professor	Member
6. Dr. G.Ramakrishnan	Assistant Professor	Member
7. Dr. M.Sindhuja	Assistant Professor	Member
8. Mrs.M.Malini	Assistant Professor	Member
9. Dr. I.Vijayakumar	Assistant Professor	Member
10. Dr. A.Saravanakumar	Assistant Professor	Member

11. Dr. R. Sankaranarayanan	Assistant Professor	Member
12. Dr. N. Arunkumar	Assistant Professor	Member
13. Dr. K. Velmurugan	Assistant Professor	Member
14. Mrs. R. Gandhimathi	Assistant Professor	Member
15. Mr. M. Rajaram	Assistant Professor	Member
16. Mr. J. Ramachandran	Junior Assistant	Member
17. Mr. G. Roopanraj	Student Representative	Member



Coordinator, IQAC

Dr. M.R. CHANDRAN
Coordinator, IQAC
Saraswathi Narayanan College (Autonomous)
MADURAI - 625 022



Chairperson, IQAC

Principal
Saraswathi Narayanan College
Madurai-625 022.



SARASWATHI NARAYANAN COLLEGE
(Autonomous Institution Affiliated to Madurai Kamaraj University)
(Reaccredited with Grade B^(2.78) by NAAC)
(DST-FIST Funded Institution)
Perungudi, Madurai - 625 022

Internal Quality Assurance Cell (IQAC)
MINUTES OF THE MEETING – 2022 - 2023

Date: 18.11.2022

Venue : Seminar Hall

Agenda

- Introducing three Self Financing Programmes.
- Organizing Science Exhibition.
- Conducting Skill Development Programmes.
- Organizing on-campus recruitment drive.
- Conducting workshop/seminar.
- Any other matters.

IQAC met on 18.11.2022 to review the realization of the resolutions taken in the last meeting and to discuss various other measures to ensure the quality sustenance.

It has been resolved

- To initiate the process of introducing three Self Financing Programmes.
- To enrich the curriculum.
- To observe the National important days.
- To conduct Science Exhibition for School Children.
- To conduct Games/Tournament for School Children.

- To conduct External Academic Audit.
- To invite alumni to conduct Skill Development Programme.
- To organize on-campus recruitment drive.
- To request the Science Department to conduct workshop/seminar.

Action Taken

- One-week special training on Leadership and Meditation Techniques for first year UG students organized from 05.09.2022 to 10.09.2022.
- Free COVID-19 Vaccination Camp organized on 15.09.2022.
- NSS organised Awareness rally on Cyber Security on 07.10.2022.
- 55th Convocation ceremony conducted on 14.10.2022.
- Orientation programme for first year NSS volunteers organized on 20.10.2022.
- Wildlife and Bat Appreciation Week observed on 28.10.2022.
- Order placed on 01.11.2022 to purchase Electrochemical Workstation to upgrade the Chemistry Research Laboratory.
- Awareness seminar on Safe Bus Travels and Traffic Rules organized by NSS on 02.11.2022.
- Legal Awareness Seminar conducted by Centre for Legal Awareness on 04.11.2022.
- Medical Camp organized on 04.11.2022.
- IQAC organised FDP on IPR and Patenting Process on 16.11.2022.

Members Present

1. Dr. M. Kannan	Principal	Chairperson
2. Dr. M.R. Chandran	Associate Professor	Coordinator
3. Mr. V. Krishnamoorthy	Industrialist	Member

4. Dr. S.V.Padmavathi	Assistant Professor	Member
5. Dr.S.V.Ganesan	Assistant Professor	Member
6. Dr. G.Ramakrishnan	Assistant Professor	Member
7. Dr. M.Sindhuja	Assistant Professor	Member
8. Dr. I.Vijayakumar	Assistant Professor	Member
9. Dr. A.Saravanakumar	Assistant Professor	Member
10. Dr. R. Sankaranarayanan	Assistant Professor	Member
11. Dr. N.Arunkumar	Assistant Professor	Member
12. Dr. K.Velmurugan	Assistant Professor	Member
13. Dr. M.Suganya	Assistant Professor	Member
14. Mrs. R.Gandhimathi	Assistant Professor	Member
15. Mr. J. Ramachandran	Junior Assistant	Member
16. Mr. G. Roopanraj	Student Representative	Member

Coordinator, IQAC

Dr. M.R. CHANDRAN
 Coordinator, IQAC
 Saraswathi Narayanan College (Autonomous)
 MADURAI - 625 022

Chairperson, IQAC

Principal
 Saraswathi Narayanan College
 Madurai-625 022.



SARASWATHI NARAYANAN COLLEGE
(Autonomous Institution Affiliated to Madurai Kamaraj University)
(Reaccredited with Grade B^(2.78) by NAAC)
(DST-FIST Funded Institution)
Perungudi, Madurai – 625 022

Internal Quality Assurance Cell (IQAC)
MINUTES OF THE MEETING – 2022 – 2023

Date: 21.04. 2023

Venue : Seminar Hall

Agenda

- Digitizing the administrative procedures.
- Enriching curriculum.
- Expanding UBA activities.
- Preparing for 3rd cycle reaccreditation.
- Registering Alumni Association.
- Any other matters.

IQAC met on 21.04. 2023 to review the realization of the resolutions taken in the last meeting and to discuss various other measures to ensure the quality sustenance.

It has been resolved

- To conduct BOS to enrich curriculum.
- To motivate the Wings of the student support programmes to enrich the activities.
- To digitize the admission procedures.
- To digitize the Transfer Certificate.
- To promote admission strategies.
- To conduct many Social Awareness Programmes.
- To strengthen UBA activities in adopted villages.
- To prepare for 3rd cycle reaccreditation.

- To register Alumni Association.
- To promote Green enrichment activities on and off the campus.
- To conduct internal academic audit.
- To encourage the Departments to conduct values imparting activities on and off the campus.
- IQAC to mobilize data from various quarters.
- To expedite process of submission of AQAR and SSR.

Action Taken

- Three Self-Financing Programmes (B.A Tamil, B.A. History (Tamil Medium) and B.A. Political Science (Tamil Medium)) introduced in the academic year 2023-2024.
- Consumer Awareness programme conducted on 06.01.2023.
- National Siddha Day observed on 09.01.2023.
- State Level Fives Foot Ball Tournament for School Children organised on 20.01.2023 and 21.01.2023.
- National Voters Day observed on 25.01.2023.
- Foxconn Mobile Assembling Company conducted on-campus interview on 07.02.2023.
- Seminar on How to Crack Competitive Examinations organized on 09.02.2023.
- Science Exhibition for school children organised on 28.02.2023.
- Chemistry Department conducted Two day State Level Workshop on 14.03.2023 and 15.03.2023.
- Skill Development Programme on Communication Proficiency conducted by English Alumnus on 19.04.2023.

Members Present

1. Dr. M. Kannan	Principal	Chairperson
2. Dr. M.R. Chandran	Associate Professor	Coordinator

3. Mr. V. Krishnamoorthy	Industrialist	Member
4. Dr. S.V.Padmavathi	Assistant Professor	Member
5. Dr.S.V.Ganesan	Assistant Professor	Member
6. Dr. G.Ramakrishnan	Assistant Professor	Member
7. Dr. M.Sindhuj	Assistant Professor	Member
8. Mrs.M.Malini	Assistant Professor	Member
9. Dr. I.Vijayakumar	Assistant Professor	Member
10. Dr. A.Saravanakumar	Assistant Professor	Member
11. Dr. R. Sankaranarayanan	Assistant Professor	Member
12. Dr. N.Arunkumar	Assistant Professor	Member
13. Dr. M.Suganya	Assistant Professor	Member
14. Mrs. R.Gandhimathi	Assistant Professor	Member
15. Mr. M. Rajaram	Assistant Professor	Member
16. Mr. J. Ramachandran	Junior Assistant	Member
17. Mr. G. Roopnraj	Student Representative	Member

Coordinator, IQAC

Dr. M.R. CHANDRAN

Coordinator, IQAC

Saraswathi Narayanan College (Autonomous)

MADURAI - 625 022

Chairperson, IQAC

Principal

Saraswathi Narayanan College

Madurai-625 022.